

UNITED STATES DISTRICT COURT  
SOUTHERN DISTRICT OF OHIO  
EASTERN DIVISION

FILED  
RICHARD W. NAGEL  
CLERK OF COURT  
APR 23 2025 2:04 P  
U.S. DISTRICT COURT  
SOUTHERN DISTRICT  
OF OHIO-COLUMBUS

BRIAN KEITH ALFORD,

Plaintiff,

Case No. 2:24-cv-04184

Vs-

District Judge Edmund A Sargus Jr.

DRC-DIRECTOR ANNETTE

Magistrate Judge Peter B. Silvain Jr.

CHAMBERS-SMITH, ET. AL.,

Defendants.

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BRIAN KEITH ALFORD,

Plaintiff

Case No. 2:25-cv-00187

-vs-

JUDGE MICHAEL W. WATSON

DR. HAWK, EL. AL.,

Defendants.

REQUEST FOR ISSUANCE OF AN ORDER  
TO CASHIER OF ROSS CORRECTIONAL/  
REQUEST FOR ADDITIONAL TIME

Comes now Plaintiff, Brian Keith Alford, *pro se*, in the above captioned case, and  
hereby request that the Court issue an order directing the Cashier at Ross Correctional to

complete and mail to the Court a certified cashier statement, six month deposits, and application to proceed In Forma Pauperis in the above case. A memorandum in support is attached hereto in support of Plaintiff's request.

#### MEMORANDUM IN SUPPORT

Plaintiff has made numerous request for the cashier to print his previous six month deposits, and complete a cashier statement and mail both to the court for processing Plaintiff's request for In Forma Pauperis status. Plaintiff has previously requested a thirty (30) day extension to provide same to the court on March 31<sup>st</sup>, 2025 in the case no. 2:24-cv-04184 and on April 11<sup>th</sup>, 2025 in case no. 2:25-cv-00187, as the cashier advised Plaintiff would have to provide a self-addressed stamped envelope with the six months deposits and In Forma Pauperis application, because the self-addressed envelope with the six months deposits and application for both cases were not provided to Unit Sgt. Marsh until April 11<sup>th</sup>, 2025 due to the cashier having to print a second six months deposit because the first did not reach Plaintiff. However, as of April 17<sup>th</sup>, 2025 the cashier alleged he had not received the documents for processing, in spite of Unit Sgt. Marsh confirming today April 18<sup>th</sup>, 2025 that he had forwarded the documents to the cashier for processing. Therefore, Plaintiff request such additional time for the cashier to provide the documents to the court, as Plaintiff reportedly is not allowed to have the cashier statement in his possession with the cashier's signature on it, per the Inspector, in spite of previously having done so [see communication attached to first request for 30 day extension]. Therefore, in order to prevent subverting plaintiff's litigation, Plaintiff request that the Court issue an ORDER to the cashier of Ross

Correctional Institution to process the application, six month deposits and cashier statement  
doe both cases, It is so prayed.

Respectfully submitted,

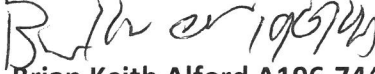
  
Brian Keith Alford A196-744

Ross Correctional Institution

P.O. Box 7010

Chillicothe, Ohio 45601

VERIFICATION: I hereby swear under penalty of perjury that the information contained herein  
is true and accurate to the best of my knowledge pursuant to 28 U.S.C. 1746.

  
Brian Keith Alford A196-744

PLAINTIFF, *pro se*

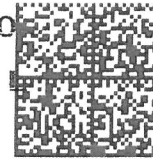
Dated April 18<sup>th</sup>, 2025

BRIAN KEITH ALFORD A196744  
ROSS CORRECTIONAL INSTITUTION  
P.O. BOX 7010  
CHILLICOTHE, OHIO  
45601

[LEGAL]

COLUMBUS OH 430  
INMATE  
21 APR 2025 PM 3  
MAIL

FIRST CLASS



US POSTAGE PAID PITNEY BOWES

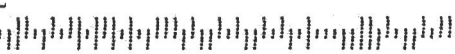


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SOUTHERN DISTRICT OF OHIO  
EASTERN DIVISION  
85 MARCON BLVD.  
COLUMBUS, OHIO  
U.S. MARSHALS SERVICE

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INMATE FREE LETTER

DRC 4052 (8/98)  
ACA 3-4431, 3-4262-4263